

CAUSE # _____

IN THE GUARDIANSHIP

§

IN THE HOUSTON COUNTY

§

AN INCAPACITATED PERSON

§

COURT AT LAW

ANNUAL ACCOUNTING FOR THE PERIOD

THROUGH

NOW COMES _____, Guardian of the Estate of _____,
an Incapacitated Person, and respectfully presents this verified Annual Account.

- 1. **PERIOD OF ACCOUNT.** This accounting covers the period shown above.
- 2. **OPENING FIGURES (Taken from the last Accounting or the Inventory if this is the first Accounting)** . The property of the Estate, as shown on
 - the Inventory, Appraisalment and List of Claims OR
 - the last Annual Accounting
 was as follows:

REAL PROPERTY OPENING AMOUNTS

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL OPENING REAL PROPERTY	\$ _____

PERSONAL PROPERTY OPENING AMOUNTS

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL OPENING PERSONAL PROPERTY	\$ _____

CASH ON HAND OPENING AMOUNTS (List by account number and bank location.)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL OPENING CASH ON HAND	\$ _____

OPENING TOTALS AT THE BEGINNING OF THE ACCOUNT PERIOD- REAL PROP., PERSONAL PROP., & CASH **\$ _____**

3. PROPERTY NOT PREVIOUSLY REPORTED (Newly discovered during this Account period). The following property has come into the hands of the Guardian which has not been previously reported to the Court:

- None, OR
 - _____ \$ _____
 - _____ \$ _____
- TOTAL PROPERTY NOT PREVIOUSLY REPORTED** **\$ _____**

4. CHANGES (Increases or decreases in value of the real or personal non-cash property listed in 2 above.) The following changes have occurred in the condition of the Estate which have not been previously listed or inventoried:

- None, OR
 - _____ \$ _____
 - _____ \$ _____
- TOTAL CHANGES IN PROPERTY DURING THIS ACCOUNT PERIOD** **\$ _____**

5. RECEIPTS DURING THIS ACCOUNT PERIOD. The receipts of the Estate are as shown in the attached Exhibit "A" and are summarized as follows:

Interest on Estate Accounts	\$ _____
Refunds	\$ _____
Rental Income	\$ _____
Dividends	\$ _____
Proceeds from Sale of Estate Assets	\$ _____
Other _____	\$ _____
_____	\$ _____
TOTAL RECEIPTS DURING THIS ACCOUNT PERIOD	\$ _____

6. DISBURSEMENTS DURING THIS ACCOUNT PERIOD. The disbursements of the Estate are shown in the attached Exhibit "B", and are summarized as follows:

Attorney's Fees	\$ _____
Bond Premium	\$ _____
Bank Charges	\$ _____
Taxes	\$ _____
Medical	\$ _____
Housing	\$ _____
All Other _____	\$ _____
TOTAL DISBURSEMENTS DURING THIS ACCOUNT PERIOD	\$ _____

7. PROPERTY AND CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD.

The property currently being administered and cash remaining in the hands of the Guardian is as follows:

REAL PROPERTY ON HAND AT THE END OF THIS ACCOUNT PERIOD

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**TOTAL REAL PROPERTY ON HAND
AT THE END OF THIS ACCOUNT PERIOD** **\$ _____**

PERSONAL PROPERTY ON HAND AT THE END OF THIS ACCOUNT PERIOD

(Confirmations of securities are attached.)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**TOTAL PERSONAL PROPERTY ON HAND
AT THE END OF THIS ACCOUNT PERIOD** **\$ _____**

CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD (List by account number and bank location. A signed letter from each financial institution which the funds are on deposit with confirming these amounts is attached.)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

**TOTAL CASH ON HAND AT
THE END OF THIS ACCOUNT PERIOD** **\$ _____**

**CLOSING TOTALS - REAL PROP., PERSONAL PROP., &
CASH ON HAND AT THE END OF THIS ACCOUNT PERIOD** **\$ _____**

8. SAFEKEEPING AT THE END OF THIS ACCOUNT PERIOD. The following assets belonging to the Estate are being held subject to safekeeping agreements (This list may be duplicative of assets previously listed in this account): (Confirmations of safekeeping agreements signed by the financial institutions which the funds are on deposit are attached.)

None, or

_____ \$ _____

_____ \$ _____

**TOTAL ASSETS IN SAFEKEEPING
AT THE END OF THE ACCOUNT PERIOD** \$ _____

9. UNPAID DEBTS AT THE END OF THE ACCOUNT PERIOD. The following debts and expenses of the Estate have not been paid and are presently due and owed by the Estate:

None, OR

_____ \$ _____

_____ \$ _____

**TOTAL UNPAID DEBTS AT THE
END OF THE ACCOUNT PERIOD** \$ _____

**10. OTHER FACTS NECESSARY FOR A FULL UNDERSTANDING OF THE
CONDITION OF THE ESTATE, INCLUDING, BUT NOT LIMITED TO, THE
PAYMENT OF INSURANCE AND TAXES, IF ANY, ON ASSETS OF THE ESTATE:**

11. RECONCILIATION. The following is a summary and reconciliation of the foregoing paragraphs of this account:

- A. OPENING TOTALS AT THE BEGINNING OF THE ACCOUNT PERIOD (2. Above)** \$ _____

- B. + PROPERTY NOT PREVIOUSLY REPORTED (3. Above)** \$ _____

- C. + or - CHANGES IN PROPERTY DURING THIS ACCOUNT PERIOD (4. Above)** \$ _____

- D. + RECEIPTS DURING THIS ACCOUNT PERIOD (5. Above)** \$ _____

- E. – DISBURSEMENTS DURING THIS ACCOUNT PERIOD (6. Above)** \$ _____

- F. = TOTAL PROPERTY AND CASH ON HAND AT THE END OF THE ACCOUNT PERIOD (7. Above)** \$ _____

- G. + ASSETS IN SAFEKEEPING AT THE END OF THE ACCOUNT PERIOD (Not otherwise included above) (8. Above)** \$ _____

- H. - UNPAID DEBTS AT THE END OF THE ACCOUNT PERIOD (9. Above)** \$ _____

- TOTAL NET VALUE OF ESTATE AT THE END OF THE ACCOUNT PERIOD** \$ _____

Respectfully Submitted,

_____, Guardian of the Estate

THE STATE OF TEXAS)

COUNTY OF _____)

Guardian _____, being first duly sworn, upon his/her oath, deposes and says that:

I am the Guardian in the above entitled and numbered cause. I have read and examined the foregoing Annual Account which is to be filed in this cause and:

- A. The account contains a true, correct and complete statement of the matters to which the account relates;
- B. The Guardian has paid the bond premium for the next accounting period;
- C. The Guardian has filed all tax returns of the Estate due during the accounting period; and
- D. No taxes were owed by the Estate during the accounting period; OR
 - The Guardian has paid all the taxes the Estate owed during the accounting period,
 1. The amount of taxes was \$_____;
 2. The date the Guardian paid the taxes was _____.
 3. The governmental entity to which taxes were paid was _____;

OR

- The Guardian has NOT paid all taxes the Estate owed during the accounting period and the reason the Guardian has not paid all taxes is

_____.

Guardian

(Printed Name)

SWORN TO AND SUBSCRIBED this ____ day of _____, _____.

NOTARY PUBLIC

Attorney For Guardian