



**HOUSTON COUNTY COMMISSIONERS COURT
MINUTES
SPECIAL MEETING
NOVEMBER 14, 2022**

The Commissioners' Court of Houston County met in a special called meeting on November 14, 2022, **in person and via zoom due to Covid**, with the following members present, to wit:

Jim Lovell	County Judge	PRESENT
Gary Lovell	Commissioner, Precinct #1	PRESENT
Willie Kitchen	Commissioner, Precinct #2	PRESENT
Gene Stokes	Commissioner, Precinct #3	PRESENT
Jimmy Henderson	Commissioner, Precinct #4	PRESENT

Also present:

Terri Meadows	County Clerk
Jan Pigford	Administrative Assistant to County Judge
Todd McConnell	IT
Sharon Luker	Administrative Assistant to Commissioners
Carl Johnson	Facilities Administrator
Brittani Womack	First Assistant County Auditor
Sheila Johnson	Grants Administrator

County Officials/Employees by Zoom:

Melissa Jeter	County Auditor
Laronica Wooten-Smith	Tax Assessor Collector
Heath Murff	Emergency Management/Fire Marshal

Media:

Jan White	Houston County Courier	ZOOM
Greg Ritchie	The Messenger	

Visitors:

None

(1) Welcome, Invocation and Pledges:

Judge Lovell called the meeting to order at **10:01 a.m.** Commissioner Kitchen voiced the opening prayer followed by Judge Lovell leading the Pledge of Allegiance to the American Flag and the Texas Flag.

(2) Discuss and consider granting a discretionary exemption from the competitive bid process to contract for air conditioning/heating units, replacement and repairs at the **“Permanent Records Storage (previously known as the Old Jail)”** to preserve the records and property of the County, LGC §262.024 (1). **Commissioner Kitchen made a motion to grant a discretionary exemption from the competitive bid process to contract for air conditioning/heating units, replacement and repairs at the “Permanent Records Storage (previously known as the Old Jail)” to preserve the records and property of the County, LGC §262.024 (1). Commissioner Lovell seconded. Motion carried 5 to 0.**

(3) Discuss and consider action on authorizing the following items through the American Rescue Plan Act (ARPA) Grant Fund and necessary budget amendments:

- a. a contract with Hargrove-Neel to replace 4 air conditioning/heating units, repair 1 unit and update all current units with hail guards, fresh air dampers and curb adapters at the Old County Jail building.

Commissioner Henderson made a motion to approve through the American Rescue Plan Act (ARPA) Grant Fund with necessary budget amendments a contract with Hargrove-Neel to replace 4 air-conditioning/heating units, repair 1 unit and update all current units with hail guards, fresh air dampers and curb adapters at the Old County Jail building.

(4) Discuss and consider action on advertising to accept sealed bids for items to be funded through the American Rescue Plan Act (ARPA) Grant Fund:

- a. Pickup Truck for Precinct 3
- b. Pickup Truck for Constable Precinct 2

Commissioner Lovell made a motion to advertise to accept sealed bids for a Pickup Truck for Precinct 3 and Pickup Truck for Constable Precinct 2 to be funded through the American Rescue Plan Act (ARPA) Grant Fund. Commissioner Stokes seconded. Motion carried 5 to 0.

- c. Replacement Roof and gutter system at Armory
- d. Updated Camera System for Jail

Commissioner Lovell moved to advertise to accept sealed bids for replacement roof and gutter system at Armory and Updated Camera System for Jail to be funded through the American Rescue Plan Act (ARPA) Grant Fund. Commissioner Henderson seconded. Motion carried 5 to 0.

(5) Adjourn. **At 10:07 a.m., Judge Lovell made a motion to adjourn the meeting. Commissioner Henderson seconded. Motion carried 5 to 0.**

Jim Lovell, County Judge

Gary Lovell, Commissioner, Precinct #1

Willie Kitchen, Commissioner, Precinct #2

Gene Stokes, Commissioner, Precinct #3

Jimmy Henderson, Commissioner, Precinct #4

Attest:

Terri Meadows, County Clerk