



HOUSTON COUNTY COMMISSIONERS COURT
MINUTES
SPECIAL MEETING
JULY 19, 2022

The Commissioners' Court of Houston County met in a special called meeting on July 19, 2022, **in person and via zoom due to Covid**, with the following members present, to wit:

Jim Lovell	County Judge	PRESENT
Gary Lovell	Commissioner, Precinct #1	PRESENT
Willie Kitchen	Commissioner, Precinct #2	ABSENT
Gene Stokes	Commissioner, Precinct #3	PRESENT
Jimmy Henderson	Commissioner, Precinct #4	PRESENT

Also present:

Melissa Jeter	County Auditor
Terri Meadows	County Clerk
Jan Pigford	Administrative Assistant to County Judge
Randy Hargrove	Sheriff
Todd McConnell	IT
Red Smith	Constable Precinct 2
Janis Omelina	Treasurer
Sheila Johnson	Grants Administrator
Sharon Luker	Administrative Assistant to Commissioners

Media:

Will Johnson	Messenger
Jan White	Courier

Visitors: None

(1) Welcome, Invocation and Pledges:

Judge Lovell called the meeting to order at **2:00 p.m.** Commissioner Stokes voiced the opening prayer followed by Judge Lovell leading the Pledge of Allegiance to the American Flag and the Texas Flag.

(2) Consider payment of bills and expenses:

- a. Accounts payable

b. Fund transfers

Commissioner Lovell made a motion to approve payment of bills and expenses for Accounts payable and Fund transfers. Commissioner Henderson seconded. Motion carried 4 to 0.

(3) Consider approving salaries for new and/or transfer employees.

- a. **Commissioner Henderson made a motion to approve salary of Ethan Miller, full time jailer, bi-weekly salary \$1,059.56, pay grade 15 AND Lareesa Koen, full time jailer, bi-weekly salary \$1,059,56, pay grade 15. Commissioner Stokes seconded. Motion carried 4 to 0.**
- b. **See motion in a.**
- c. **Commissioner Stokes made a motion to approve promotion of Kasey Ballard from Cadet to Deputy, bi-weekly salary \$1,335.05 and \$18.46 bi-weekly cell phone allowance, in pay grade 19. Commissioner Henderson seconded. Motion carried 4 to 0.**
- d. **Commissioner Stokes made a motion to approve promotion of Gordon Denman from Cadet to Deputy, bi-weekly salary \$1,344.65 and \$18.46 bi-weekly cell phone allowance, in pay grade 19. Commissioner Henderson seconded. Motion carried 4 to 0.**
- e. **Commissioner Henderson made a motion to approve promotion of Matthew Graham from Jailer to Certified Jailer, bi-weekly salary of \$1,168.16 in pay grade 16 AND promotion of James Hallmark from Jailer to Certified Jailer, bi-weekly salary of 1,168.17 in pay grade 16. Commissioner Stokes seconded. Motion carried 4 to 0.**
- f. **See motion in e.**

(4) Discuss and consider action on authorizing the following items through the American Rescue Plan Act (ARPA) Grant Fund and necessary budget amendments:

- a. Purchase for Road & Bridge Precinct 2 from Nalcom Wireless Communications under DIR State purchasing contract # DITSO-3979 for Kenwood products: (1) Repeater (Analog VHF 136-174 MHZ 5-50 W) with labor - \$2,255.00 (1) 110 Watt Radio – NX-5700 with antenna and installation - \$2,193.15 (1) Handheld Radio – NX-5200 with antenna and rapid charger - \$1,222.99 (15) Handheld Radios – NX-5700K with install in car/on dash - \$19,980.85 TOTAL: \$25,951.90. **PASS**
- b. Purchase for Emergency Management Mobile EOC Van a Cummins Onan RV QD 8000 Diesel Generator in the amount of \$10,802.00 (due to compliance/noise interference with DPS). **Commissioner Henderson made a motion to purchase for Emergency Management Mobile EOC Van a Cummins Onan RV QD 8000 Diesel Generator in the amount of \$10,802.00. Commissioner Stokes seconded. Motion carried 4 to 0.**
- c. Purchase for the County Jail Kitchen updated/new utensils and cookware (to replace 12 year old items) from Cook’s Direct in the amount of \$2, 320.46. **Commissioner Lovell made a motion to approve purchase of updated/new utensils and cookware for the County Jail Kitchen from Cook’s Direct in the amount of \$2,320.46. Commissioner Stokes seconded. Motion carried 4 to 0.**
- d. Purchase/replace for the Houston County Airport the self-serve fueling terminal from Innovative Fueling Solutions in the amount of \$18,345.72 (to replace current failing, outdated system that is no longer reliable for pilots and visitors). **Commissioner Stokes made a motion to purchase/replace at the Houston County Airport the self-serve fueling terminal from Innovative Fueling Solutions in the amount of \$18, 345.72 to replace current failing, outdated system that is no longer reliable for pilots and visitors. Commissioner Henderson seconded. Motion carried 4 to 0.**

- e. Discuss and consider advertising for bids for purchase of 23,299 tons of road base to be distributed on CR 3370, 3380, 3385, 3390, 3401, 3410, 3430, 4025, 4030, 4035, 4037, 4120, 4130 from ARPA grant funds for Precinct 3. **Commissioner Stokes made a motion to advertise for bids for purchase of 23,299 tons of road base to be distributed on CR 3370, 3380, 3385, 3390, 3401, 3410, 3430, 4025, 4030, 4035, 4037, 4120, 4130 from ARPA grant funds for Precinct 3.**

(5) Adjourn. **At 2:50 p.m., Judge Lovell made a motion to adjourn the meeting. Commissioner Henderson seconded. Motion carried 4 to 0.**

Jim Lovell, County Judge

Gary Lovell, Commissioner, Precinct #1

Willie Kitchen, Commissioner, Precinct #2

Gene Stokes, Commissioner, Precinct #3

Jimmy Henderson, Commissioner, Precinct #4

Attest:

Terri Meadows, County Clerk